

**TONBRIDGE AND MALLING BOROUGH COUNCIL**

**PLANNING AND TRANSPORTATION ADVISORY BOARD**

**Wednesday, 13th November, 2019**

**Present:** Cllr R W Dalton (Chairman), Cllr J L Botten (Vice-Chairman), Cllr V M C Branson, Cllr D J Cooper, Cllr D A S Davis, Cllr M O Davis, Cllr S A Hudson, Cllr D W King, Cllr Mrs C B Langridge, Cllr H S Rogers, Cllr N G Stapleton and Cllr M Taylor

Councillors Mrs J A Anderson, R P Betts, M A Coffin, N J Heslop, M A J Hood, D Lettington, B J Luker and M R Rhodes were also present pursuant to Council Procedure Rule No 15.21.

Apologies for absence were received from Councillors T Bishop, M D Boughton, D Keers and D Thornewell

**PE 19/22 DECLARATIONS OF INTEREST**

There were no declarations of interest made in accordance with the Code of Conduct.

**PE 19/23 MINUTES**

**RESOLVED:** That the notes of the meeting of the Planning and Transportation Advisory Board held on 2 October 2019 be approved as a correct record and signed by the Chairman.

**MATTERS FOR RECOMMENDATION TO THE CABINET**

**PE 19/24 REVIEW OF PLANNING APPLICATION CHARGING REGIME**

The report of the Director of Planning, Housing and Environmental Health provided a review of the pre-application charging regime and set out the proposed new charges for 2020-2021. The report advised of the need to review the protocol each year to ensure the evidence base was up-to-date while the annual consideration of the charging schedule ensured that it was fairly applied and ensured proportionate recovery of costs incurred in providing pre-application advice.

**RECOMMENDED:** That Cabinet approve the adoption of the updated Pre-application Charging Schedule 2020/21, as set out at Annex 1 to the report, with effect from 1 April 2020. ◀

**\*Referred to Cabinet**

**PE 19/25 PLANNING PERFORMANCE AGREEMENT PROTOCOL**

Decision Notice D190085MEM

The report of the Director of Planning, Housing and Environmental Health sought approval to the adoption of a Planning Performance Agreement Protocol to provide a clear and transparent process for determining large and/or complex planning applications through the use of Planning Performance Agreements.

**RECOMMENDED:** That

- (1) the Planning Performance Agreement Protocol, as set out at Annex 1 to the report, be adopted; and
- (2) the Planning Performance Agreement Protocol Appendix 1: Fee Schedule, as set out at Annex 2 to the report, be adopted.

**PE 19/26 SELF BUILD REGISTER UPDATE**

Decision Notice D190086MEM

The report of the Director of Planning, Housing and Environmental Health provided an update on the Council's Self-Build and Custom Housebuilding Register with specific reference to the introduction of eligibility criteria, including a local connections test and a financial solvency test. The report also sought agreement to the introduction of an administration fee.

**RECOMMENDED:** That

- (1) the proposed eligibility criteria and financial capacity test criteria be applied to those already on the Tonbridge and Malling Self Build and Custom House Building Register and for future applicants, as set out at paragraph 1.3.4 to the report; and
- (2) an administration fee, as set out at paragraphs 1.4.1 to 1.4.3 of the report, be introduced for new applicants and an annual fee be applied to all of those on the register from 1 April 2020.

**MATTERS SUBMITTED FOR INFORMATION**

**PE 19/27 PLANNING ENFORCEMENT UPDATE**

The report of the Director of Planning, Housing and Environmental Health provided an update on matters pertaining to planning enforcement.

**PE 19/28 LOCAL PLAN UPDATE**

The report of the Director of Planning, Housing and Environmental Health provided an update on the Local Plan and included details of the public consultation exercise being undertaken between 4 November and 23 December following a request from the appointed Planning Inspectors.

**MATTERS FOR CONSIDERATION IN PRIVATE**

**PE 19/29 EXCLUSION OF PRESS AND PUBLIC**

There were no matters considered in private.

The meeting ended at 8.48 pm